



**St John
Scotland**

Saving lives together

Priory of Scotland of the Order of St John

Claim for qualifying Service Medal/ Bar



All those who make a significant contribution to the charitable works of St John Scotland (whether or not they are a Member of the Order of St John) are entitled to apply for the Order's Service Medal.

The service medal is bestowed when an individual has completed at least 60 hours' service each year for ten years (which do not have to be consecutive). Bars are added to the service medal to denote further years' service. An ultra-long service medal recognises those who have contributed 50 years' service. Bars may be added to this medal up to 70 years' service.

10 years	Service Medal	50 years	Ultra-long Service Medal
15 years	Silver bar	55 years	Gold bar
20 years	2 Silver bars	60 years	2 Gold bars
25 years	3 Silver bars	65 years	3 Gold bars
30 years	Gold bar	70 years	4 Gold bars
35 years	2 Gold bars		
40 years	3 Gold bars		
45 years	4 Gold bars		

Criteria

In Scotland, a person can qualify for the Service Medal if they give service to the objects of St John Scotland as determined by the Board. The service must be voluntary (i.e.. unpaid - reimbursement of expenses does not count as payment).

The service counts as qualifying service if it is properly recorded and certified.

Time spent organising or running events may count (providing they are not wholly or mainly of a social nature). Time spent attending them, or travelling to and from them, although appreciated, does not.

Instructions for volunteers

Please complete this form once per calendar year with as much detail as possible and ask your Area Chair to sign it. Please retain completed, signed forms and submit them to the St John Scotland staff team once you have the requisite number for being awarded a Service Medal/ Bar.

Request by volunteer

I request that the service shown above be counted towards the award of the Order's Service Medal/bar.

Signature:

Name in capitals:

Date:

Address:

Certificate by St John Scotland:

(please enter name of Area] - **Area Chair:**

I certify that, to the best of my knowledge, and after scrutiny and any appropriate adjustment of the above claim, the claimant has given qualifying service for the award of the Order's Service Medal/bar in 20__

Signature:

Name in capitals:

Date: